Code of Conduct of the Board of Transparency International Sweden (TI Sweden)

Approved by the Board of Transparency International Sweden on 18 October 2017. Latest revision by the Board: 12 June 2025.

1. Introduction

a. This Code of Conduct for the active Members of the board of Transparency International Sweden, TI Sweden, is based on the Umbrella Statement of Transparency International, TI, entitled "Vision, Values and Guiding Principles" that was agreed upon by the TI Annual Membership Meeting in Prague in 2001 and updated by the AMM in Bali, 2007 and by the AMM in Berlin, 2011.

b. The members of the board of TI Sweden are committed to uphold the highest standards of integrity and accountability, to act according to the core values and guiding principles of TI and to promote these standards and principles.

c. The Members of the board of TI Sweden are also aware that they have a special role to play in promoting the movement and its ideas to other stakeholders.

2. Applicability

This Code of Conduct applies to members and their alternates. Board members and their alternates shall sign the Code of Conduct.

3. TI Umbrella Statement

The members of the board of TI Sweden shall adhere to the TI Umbrella Statement, which is attached as Annex 1.

4. TI Sweden Conflict of Interest Policy

The members of the board of TI Sweden shall comply fully with the TI Sweden Conflict of Interest Policy, which is attached in Annex 2, and complete the Register of Interests, which is attached in Annex 3.

5. Practical guidelines

The members of the board of TI Sweden

a. shall treat the other members of the Board with respect and consideration

b. shall communicate and consult with the other members of the board openly and collegially and in a manner that assists each member to fulfil his/her duties and responsibilities faithfully and efficiently

c. shall respect the privacy and private lives of our colleagues when dealing with personal information in accordance with the procedures of work.

d. shall without delay inform the Board of any personal of professional circumstances which may potentially cause damage to the reputation and integrity of TI Sweden or may potentially be considered to infringe the provisions of the Code of Conduct.

Annex 1: TI Statement of Vision, Values and Guiding Principles

Annex 2: TI Sweden Conflict of Interest Policy

Annex 3: Register of Interests of Members of the board of TI Sweden

Annex 1- Statement of Vision, Values and Guiding Principles for Transparency International*

*Adopted by the TI AMM in Prague, 6 October, 2001 and updated by the TI AMM in Bali, 28 October 2007 and by the AMM in Berlin, 16 October 2011

Our vision

A world in which government, politics, business, civil society and the daily lives of people are free of corruption.

Our core values

- Transparency
- Accountability
- Integrity
- Solidarity
- Courage
- Justice
- Democracy

Our guiding principles

We are a civil society organization committed to respecting the following principles:

1. As coalition builders, we will work cooperatively with all individuals and groups, with for profit and not for profit corporations and organizations, and with governments and international bodies committed to the fight against corruption, subject only to the policies and priorities set by our governing bodies.
2. We undertake to be open, honest and accountable in our relationships with everyone we work with and with each other.
3. We will be democratic, politically nonpartisan and non-sectarian in our work.
4. We will condemn bribery and corruption vigorously wherever it has been reliably identified.
5. The positions we take will be based on sound, objective and professional analysis and high standards of research.
6. We will only accept funding that does not compromise our ability to address issues freely, thoroughly and objectively.
7. We will provide accurate and timely reports of our activities to our stakeholders.
8. We will respect and encourage respect for fundamental human rights and freedoms.
9. We are committed to building, working with and working through Chapters worldwide.
10. We will strive for balanced and diverse representation on our governing bodies.
11. As one global movement, we stand in solidarity with each other and we will not act in ways that may adversely affect other Chapters or the TI movement as a whole.

Annex 2- Conflict of Interest Policy – Transparency International Sweden

1. Introduction and applicability

Transparency International's (TI's) global efforts to raise the ethical standards of government officials, business people and other individuals could be compromised by any ethical lapses on the part of individuals representing TI or any of its national chapters. It is essential that everyone associated with TI or any of its national chapters be highly sensitive to potential conflicts of interest.

For the purpose of this policy, a conflict of interest is a situation where anybody associated with TI and/ or a National Chapter of TI is confronted with choosing between the duties and demands of their position and their own private interests. As such, this policy applies, except as otherwise stated, to every person associated with Transparency International (TI), its Secretariat or any of its National Chapters as a board member, officer, resource person or staff member. The "interests of any person associated with TI" include the interests of any person with whom they have a close personal relationship, including their spouse, life partner, children, parents or siblings.

Conflicts of interest may arise from time to time in the course of such persons´ activities and decisions. They may arise in the work for the TI movement or TI Sweden with regard to pecuniary or financial interests, or interests that impede them in their duty to act in the best interests of the TI movement or TI Sweden.

2. General Policy

a. Every person associated with TI (according to paragraph 1) must avoid or manage any potential real or perceived conflict of interest (inter alia by refraining from any decision-making or voting on matters subject to a potential conflict of interest), and openly acknowledge any potential or actual conflict of interest which arises through his/her association with TI.

b. Members of the board of TI Sweden shall declare all their financial and non-financial interests apart from those which could not potentially lead to or could not conceivably be perceived as a conflict of interest. Such declaration shall be made by way of an online register, which shall be open to the public. Where there are personal safety or similar serious concerns about full publicity, parts or even the whole declaration should be submitted to the Chair of the TI Sweden or, when need be, to the Chair of the TI International Board Ethics Committee, who shall hold it, and act upon it as appropriate in confidence.

c. TI Sweden executives, in particular the Chair, Vice-Chair and/or Secretary General, shall refrain from holding a governmental or political party high level position at the same time.

3. Remunerated Work, Contracts and Consultancies

a. Staff members currently employed by TI Sweden may undertake paid work for other employers only after the permission by the Chair of TI Sweden.

b. Much of TI Sweden's work is done by individuals who are not employed by TI Sweden but who act for or on behalf of TI Sweden on a voluntary basis. This includes members of the board and other resource persons associated with the activities of the organisation.

c. Members of the board, or companies or other organisations with which such individuals are currently affiliated, may not perform remunerated work for TI Sweden. They will not exercise their board function to the extent it relates to the conditions of the contract or selection or supervision of such contract.

d. (i) Members of the International Board of Directors, or companies or other organisations with which such members are currently affiliated, may apply and compete for remunerated work contracts with TI Sweden and (ii) members of the board of TI Sweden, or companies or other organisations with which such individuals are currently affiliated, may apply and compete for remunerated work contracts with any of the other National Chapters or the TI-Secretariat; provided however that they are not offered any advantages over any competitors with respect to being awarded or carrying out such work.

   They must not utilise privileged information and do everything to contradict the perception of having utilised privileged information; in addition, they will not exercise their board function to the extent it relates to the conditions of the contract or the selection or supervision of such contract. In other words, they do not need to be disqualified in such cases because of their affiliation with TI and TI Sweden, but neither may they be given the "inside track". When doing non-TI/TI Sweden related work, board members or their companies shall not utilize privileged TI/TI Sweden information and shall also be sensitive to the perception that they might be utilizing such information.

e. Resource persons and volunteers active anywhere in the TI movement, or companies or other organisations with which such individuals are affiliated, may apply and compete for remunerated works contracts with TI/TI Sweden, provided they are not offered any advantages over any competitors with respect to being awarded or carrying out such work.

   They must not utilise privileged information and do everything to contradict the perception of having utilised privileged information. In other words, they do not need to be disqualified because of their affiliation with TI, but neither may they be given the "inside track". When doing non-TI/TI Sweden work, resource persons shall not utilise privileged TI/TI Sweden information, and shall also be sensitive to the perception that they might be utilising such information.

f. TI Sweden will be transparent in its decision-making processes when commissioning paid work by persons who act for, or on behalf of, TI Sweden, and will follow transparent tender procedures.

TI Sweden will not hire or undertake any business relation with members of immediate family, i.e., a spouse, parent, child, or sibling of any of its staff or of its Board members without specific authorization through unanimous decision of the respective Board which may consider such possibility only after the due process ensuring open competition and level playing field has been exhausted.

4. Gifts, entertainment and other personal advantages

No person associated with TI Sweden shall accept any gift, entertainment, loan, or anything else of value from any organisation or individual if it could be reasonably construed or perceived that the gift is motivated by a wish to influence TI.

5. How to deal with a Possible or an Actual Conflict of Interest

a. Potential conflicts of interest shall be identified and declared by the person in potential conflict or reported by other members of the movement who act for, or on behalf of, TI Sweden, as soon as they become aware of such potential conflict of interest.

b. Such disclosure or report should be made to the Chair of TI Sweden or, when need be, to another member of the board.

c. The evaluation of a potential conflict of interest shall be made by the board of TI Sweden or, when suitable, by the TI Board Ethics Committee. The evaluation may determine the absence of a conflict of interest, or it may lead to the conclusion that (i) the respective person should not go ahead with the evaluated activity or that (ii) he/she should recuse him/herself from participating in decision-making by TI Sweden with reference to the matter in conflict.

d. The Chair of TI Sweden is responsible for ensuring that all persons who are associated with the activities of TI Sweden are made aware of the policy and procedures regarding conflict of interest. The policy is made available to the general membership on the website.

6. Disclosure of Payments to National Chapter or TI International Board Members

When TI Sweden should make a payment including allowances - excluding approved expenses and per diems – to a member of the International Board of TI, to a member of the board of TI Sweden or to a member of the board or a staff member of another national chapter, this should be declared in the annual Financial Statement and Annual Report of TI Sweden. Such reporting should also outline the procurement/tender procedures conducted that led to such payment.

Annex 3 - Register för engagemang rörande styrelsen för Transparency International Sverige

OBS: måste signeras

Uppgifternas art	Styrelseledamotens självdeklaration
Namn	
Datum för inlämning av uppgifterna och ev senare uppdateringar	
Avlönade uppdrag	
Ej avlönande uppdrag	
Betydande ägarandel eller kontrollposter i företag o dyl(>5%)	
Företag, organisationer eller liknande där ledamoten har mer än 5% av sina totala tillgångar	
Offentlig tjänst eller uppdrag	
Övrigt av betydelse (Kan t ex vara nära anhörigs förhållanden eller ekonomiska intressen)	
SIGNATUR	

Styrelseledamot skall skriftligen deklarera omständigheter eller ärenden som berör vederbörande och som potentiellt kan skada förtroendet för TI Sverige eller kan tolkas som ett brott mot Uppförandekoden. Denna handling förvaras på TI Sveriges kansli.